

REGULAR MEETING  
KAYCEE TOWN HALL  
August 13, 2019  
7:00 P.M.

**Present:** Mayor: Crosby Taylor. Councilmembers: Barry Gehrig, Torie Hill, Audrey Davis, and Ethan Knapp. Public Works Director: Kurtis Maxwell. Clerk: Kristen LeDoux. Attorney: Barry Crago. Public: Commissioner Bill Novotny, Sheriff Rod Odenbach, Deputy Shane Greet, and Heidi Greet.

Councilman Gehrig called the regular meeting to order at 7:15 p.m.

**Maintenance Report:** Sara will be attending a fall conference to start seeking her certifications in water and sewer. Mowing and weed eating are getting caught up at this time. Mr. Maxwell presented the Council with a bid to have the sewer generator repaired. Repairs will cost \$11,516.00 but are imperative to the sewer system and will be scheduled.

**New Business:**

**Law Enforcement:** Sheriff Odenbach and the Council discussed law enforcement for the Town of Kaycee. The renewal contract will be signed for a two-year term.

**3<sup>rd</sup> Reading Ordinance 2019.02:** Ordinance 2019.02 is an ordinance to amend the current charges for catering and malt beverage permits, to align with state statute. The new charges for both catering and malt beverage permits will be ten dollars. Councilwoman Davis moved to approve Ordinance 2019.02 on the third and final reading. Councilman Knapp seconded. Motion carried.

**Building Permit 201906:** The Council was presented with a building permit from Mr. Harvey Long. Mr. Long is requesting to replace the roof at his residence. There being no public comment, Councilwoman Hill moved to approve the building permit as presented. Councilman Gehrig seconded. Motion carried.

**Building Permit 201907:** The Council was presented with a building permit from Mr. Rome Taylor. Mr. Taylor is requesting to replace the roof on the Cassidy Inn. There being no public comment, Councilman Knapp moved to approve the building permit as presented. Councilwoman Hill seconded.

**Grazing Lease:** The Council reviewed the grazing lease, and Councilwoman Davis moved to renew the grazing lease for Rob and Virginia Fauber. Councilman Gehrig seconded. Motion carried.

Work Session: Mayor Taylor suggested that the Council have a work session before the next regular meeting to determine long-term goals. The work session will take place August 22<sup>nd</sup> at 6:00 p.m.

Updates/Correspondence:

- Building Permit formats and Public Records policies were reviewed.
- Landowner meetings for the proposed flood levy will take place on August 27<sup>th</sup>. Any comments from the public are requested to be submitted in writing so that they may be properly addressed.

Old Business: None.

Legal Issues: None.

Minutes: Councilwoman Davis moved to approve the minutes from the July 23<sup>rd</sup> meeting as presented. Councilman Knapp seconded. Motion carried.

Treasurer's Report: Ms. LeDoux presented the Council with a fiscal year to date financial report. Councilwoman Hill moved to approve the treasurer's report as presented. Councilwoman Davis seconded. Motion carried.

Approval of Bills: The following bills were audited and approved for payment: Blue Cross Blue Shield, Payroll Expense - \$4,380.75; Buffalo Porta Potty, Rental/Lease - \$150.00; Casper Contractor's Supply, Supplies - \$319.41; City of Casper, Dues/Fees - \$613.08; Department of Workforce Services, Payroll Liability - \$292.73; EFTPS, Payroll Liability - \$2,704.56; Family Medical Center, Testing - \$293.72; Frandson Safety, Testing - \$44.00; Hawkins, Supplies - \$534.20; Johnson County, Contracts - \$4,166.66; Montana Dakota Utilities, Utilities - \$153.39; Pace, Repairs/Maintenance - \$9,945.90; Powder River Energy, Utilities - \$2,254.00; Rapid Fire Protection, Repairs/Maint. - \$280.00; RT Communications, Telephone - \$321.08; Stotz, Repairs/Maint. - \$145.06; Tom's Tire and Repair, Repairs/Maint. - \$70.74; Visa, Short Term Liability - \$3,059.87; Wyoming Network, Advertising - \$25.00; Wyoming Retirement System, Payroll Expense - \$1,917.45; Wyoming Termite and Pest, Repairs/Maint. - \$175.00; Xerox, Rental/Lease - \$153.33. Councilwoman Hill moved to approve the bills as presented. Councilwoman Davis seconded. Motion carried.

Adjournment: With no further business the regular meeting was adjourned at 8:30 p.m.

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Crosby Taylor, Mayor

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Kristen LeDoux, Town Clerk

